

**ADMINISTRATIVE/PROFESSIONAL STAFF COUNCIL**  
**2015-2016 Meeting Minutes**  
**November 18, 2015**

1. The meeting was called to order at 1:00 p.m. by Chair Charlotte Sarao.

**2. ROLL CALL**

Members Present: Shane Bennett, Todd Bryson, Jaime Conley-Holt, Tamarah Cook, Jon Geiger, Wayne Glass, Elyse Hiller, Kathy Jones, Cristina Pisoni, Kim Sanders, Charlotte Sarao, Rod Sievers, Matt Sronkoski, Kim Taylor, Kaila Tyner, Melinda Yeomans

Members Absent with Proxy: Casey Loman (Kaila Tyner proxy)

Members Absent: Brad Dillard, Cordy Love, Jeff Reece

Visitors and Guests: Tracy Bennett (Human Resources)

**3. MINUTES**

The minutes from the Council meeting on October 21, 2015 were presented. A motion to approve the minutes was made and seconded. Minutes approved unanimously by voice vote.

**4. ADOPTION OF MEETING AGENDA**

A motion to adopt the agenda was made by M. Sronkoski and seconded by K. Taylor. Agenda adopted unanimously by voice vote.

**5. REPORTS**

**5.1 Chair**

C. Sarao reported that there has not been a Constituency Heads meeting or Executive Planning and Budget Council meeting.

**5.2 Board of Trustees**

The next Board of Trustees meeting is December 10, 2015.

**5.3 Human Resources**

No report.

**5.4 Representatives to University Committees**

Library Dean Search – Rod Sievers reported that the search was extended until November 12, 2015 because of the lack of qualified candidates; the committee will be meeting on Friday, November 20 to review new applicants; the committee was told by the Provost that this position may not be filled until later.

SURS – Report submitted by Jim Hunsaker ([attachment A](#))

Honorary Degrees – Wayne Glass reported that there were a total of six nominated for Honorary Degree and a total of five for Distinguished Service; the committee recommended one for honorary and three for distinguished service; the Chancellor accepted all recommendations and added one more honorary.

**5.5 Standing Committees**

**5.5a Election Committee**

R. Sievers reported that the election for Sector 2 is complete; Jeff Reece was the winner. A motion to ratify the election results was made by J. Geiger and seconded by T. Bryson. Unanimously approved by voice vote.

**5.5b Executive Committee**

T. Bryson reported that the committee met on Monday, November 9; reviewed the minutes and set the agenda for this meeting.

**5.5c Committee on Committees**

T. Bryson provided copies of University Committee appointments for approval by the Council. ([attachment B](#)) C. Sarao called for a vote to approve the assignments. Unanimously approved by voice vote.

**5.5d Constituency Relations**

C. Pisoni started by thanking everyone who attended the fall luncheon on November 6, 2015 and noted that Dean Komarraju was appreciative of being asked to speak at the event; the committee is discussing Ugly Christmas Sweater party plans and will notify everyone when everything is final.

**5.6e Operating Paper**

No Report

**5.5f Staff Benefits**

No Report

**5.5g Staff Welfare**

No Report

**6. Old Business**

C. Sarao announced that the letter regarding the new language in the AP contracts was sent to Chancellor Colwell and President Dunn; there has been no response. ([attachment C](#))

**7. New Business**

M. Yeomans asked the Council if anyone is aware of a Care Fund offered by SIU that would give employees the opportunity to donate their leftover sick time for other SIU employees to use during instances of extreme hardship due to personal or family illness.

T. Bennett stated that the idea of a sick leave bank has been discussed in the past; it was never seen through because of all of the details regarding what hours are donated and how the person qualifies for the benefit. Bennett stated that if this was something the AP Staff Council wanted to take up, she would put them in contact with the HR people who would be handling it.

C. Sarao stated that if the Council was the only constituency taking this up, then would that mean only AP Staff could benefit from it; there would be a lot of logistics to work out.

**8. Announcements**

C. Sarao announced that Jon Geiger is officially retiring at the end of December. He has been a part of the AP Staff Council for a total of 10 years. Those present showed their appreciation of his service by giving him a round of applause.

**9. Adjournment**

Motion was made by R. Sievers to adjourn the meeting. Seconded by J. Geiger. Meeting adjourned at 1:27 p.m.